



NKSPT's

**Art's, Science and Commerce
College**

Badnapur, Dist. Jalana (M.S.)

2022-23

Report of Soft Skill Development

Soft Skills is a very popular term nowadays, used to indicate personal transversal competences such as social aptitudes, language and communication capability, friendliness and ability of working in team and other personality traits that characterize relationships between people. Soft Skills are traditionally considered complementary of Hard Skills, which are the abilities to perform a certain type of task or activity. Soft Skills are strategic to be successful in personal and professional life then is essential for the students when they try to obtain any kind of job.

Enterprises generally hire new employees, in particular recent graduates, taking more in consideration their Soft Skills than their Hard Skills. This happens also for technical professions, because the company, in order to be competitive, needs to create good and effective teams and a collaborative working atmosphere.

The departments of the college have organized various types of activities to develop the soft skills of the students enrolled with the institution. These activities of the departments and platforms available helped the learners to learn and acquire soft skills like Communication Skills, Presentation Skills, Written Communication, Interpersonal Skills, Creativity and Leadership etc.

In order to improve the communicative abilities of the students Department of English and **ASC College Badnapur**, the College to enhance the written communication of the students play significant role. The students are given in depth lessons by organizing workshops, state level elocution competition, interfaculty debates and group discussions and expert talks of the quality speakers and the trainers throughout the academic year. These activities benefit the students to enhance the knowledge of use of language and its spoken aspect. It helped the students for their development of **communication skills**.

To improve the **Presentation Skills** the departments conducted seminars of the students. The students get participated and perform active role in the **Seminars**. Topics are given to them to prepare and present to assess their performance. Every year the departments make the organization of such seminars a regular feature of the campus. The Department of English conducts the **Poetry Recitation activity** which helps the students to learn the presentation skills and enhances the creative capabilities among them. The Group Discussion is the routine practice of the campus may it be the part of the curriculum or not. They learn the art of argument which helps them in practical life ahead and thus develop interpersonal skills among themselves.

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Report on Soft Skill Development

Activity Report

Workshop on “Personality Development”

The minimum was to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of Public Speaking and develop stage daring as well. More than 40 students benefitted from it.



Students during the lecture of Soft Skill trainer

Workshop on “Interview Skills”

It is found that students were unable to present themselves in an interview. The workshop included interview skills and techniques while giving an interview. Some important tips were given on “Resume Building” and common questions asked during an interview. 70 students attended the event and got benefitted.



“Workshop on Office Etiquettes and Grooming”

Developing Etiquettes & Manner and Grooming, these two aspects are often neglected by the students but they forget that they are the two important pillars of anyone’s personality and often are the key to success. To overcome this lacuna in the students a “Workshop on Office Etiquettes and Grooming” on 03/01/2021. The workshop was divided in two sessions. The first session was taken by prof Abrarulhaq and the second one was taken by Dr. Pravin Gadakh More than 80 students benefitted from this workshop.



Prof Dr. Atiq Sir lecture on Office Etiquettes and Grooming

Workshop on “Presentation Skills”

The main aim was to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of Presentation. They were given important key points to remember while presenting.



Dr. Pathan Sir deliver a lecture

Students' interaction with Soft Skills Trainer

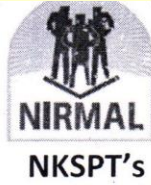
“Personality Development for UG Student s”

This workshop was conducted on “Personality Development for UG Student s” by renowned Speaker **Prof. Pathan Sir** 15th March, 2023. The event was chaired by prof Dr. Mohan Joshi, Head of the Department of English. The basic aim and objectives behind this workshop was to instill the art of speaking and boost up the confidence among students so that the improvement in their personality took place. It also plays vital role in improving communication skills among students. Students should be expressive and smart enough to present themselves in front of the public at large in their desired manner.

Dr. Pathan had expressed his views in such a manner due to which our students were very much happy and learnt a lot and promised them to imbibe all those tactics. At the conclusion of the workshop vote of thank given by Dr. Shehjad , the Co-ordinator of this event.



Dr. Pathan Sir deliver a lecture



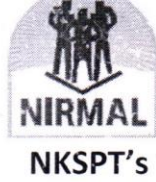
Art's, Science and Commerce College Badnapur, Dist. Jalana (M.S.)

Attendance

Soft Skill Development

Writing Skill, Interview skill, Presentation skill

Sr No.	Students Name	Signature	Mobile No.
1)	Dipak Bheegwan Jadhav		8767356321
2)	pavan vasant Jadhav		9359704703
3)	Shubham Ratendra Jadhav		8446595665
4)	Suchin gaganan jagdale		8421164302
5)	Ranjit chaitnis Jadhav		9322219679
6)	Vaishali Dnyaneshwar Joshi		9529821632
7)	Aniket Ashok Kadam		9322503603
8)	Akash Ratan Katarwal		8767747931
9)	Narayan Sominath Kakde		9373682909
10)	Vishal nana kakde		7218587285
11)	Dipak chaitnis Kadam		7498056743
12)	Aditya Abasaheb Kanhekar		9765154889
13)	Shrikrishna Shingrikar		7038932847



Art's, Science and Commerce College Badnapur, Dist. Jalana (M.S.)

Attendance

Soft Skill Development

Writing Skill, Interview skill, Presentation skill

Sr No.	Students Name	Signature	Mobile No.
14.	Gopal sarangdhar Kapse		9422368904
15,	Priyanka Ram Kapse		8007771319
16)	Kranti Dipak Kapse		9422410401
17)	Payal Sakharan Kapse		9359840389
18	Harshada Dilip Nagthane		7507614071
19	Ritu Kachru Naymane		8830056454
20	Vaishnavi Dattatray Niteu		7499148099
21	Peachip Ramesh Padmane		9011414708
22	Omkar Rajabhai Pakhale		9420003723